



ST. LEONARD'S YOUTH AND FAMILY SERVICES

JOB DESCRIPTION

Job Title: Child & Youth Worker

Job Classification: CYW 1

Program: Residential Programs

Immediate Supervisor: Program Coordinator

Brief Job Summary:

This is a casual on call position. The position will generally require casual shift work; days, evenings and awake overnights. The position will work with male client(s) in homelike settings in Surrey, BC. Services provided include crisis intervention, assessment, behavior management and life skills, on a one to one basis. The CYW works as part of a larger team of Youth Workers.

The Child and Youth Worker is required:

- To be familiar with and adhere to the Procedures and Policies of the agency.
- To be familiar with and adhere to the practices and procedures of the program.
- To deliver the program services to clients in accordance with government standards, acts, regulations and CARF accreditation.
- To set an example for others through personal behavior which is respectful of others and which models professional family and child service practices.
- To work towards a common vision and uphold the mission statement and philosophy of the agency.

Key Duties and Responsibilities:

1. Establish a safe, non-judgmental working relationship with the client(s) through a trauma-informed model of practice.
2. Provides input into the development of the client's Service Plan and follows specific tasks and assignments to support the plans. Active participation in case planning meetings and other meetings, as required.
3. Provides a stable, nurturing "home-like" environment.
4. Manages household, including food purchase and preparation in accordance with Canada Food Guide.
5. Is responsible for the maintenance, cleanliness, safety, repair of the residence.
6. Monitors client's progress and well-being and assists in the evaluation of the effectiveness of program plans. Provides detailed progress reports to MCFD.
7. Recognizes potential crisis situation, analyzes such situations accurately, develops strategies to deal with such situations and informs the supervisor when incidents arise.
8. Ensures that Agency Health and Safety Protocols are followed and the safety needs of the client are met.
9. Provides emotional support and feedback to clients (and their families and friends where appropriate). Assists in attending appointments and provides transportation when necessary.



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10. Utilizes opportunities for positive family contacts, involvement of family members as appropriate and facilitates family connectedness.
11. Provides life skills and behavior management skills to client(s). Facilitates physical, recreational, social and educational activities. Provides client with a positive role model.
12. Maintains necessary client and program reports and statistics. Ensures that all required documentation is accurate, complete and legible.
13. Provides regular updates to The Ministry of Children and Family Development Social Workers and Resource Team.
14. Maintains liaison with other agencies, professional, government staff and the community.
15. Advocates on behalf of children, youth and families.
16. Takes responsibility for the correct use and maintenance of agency facilities and equipment.
17. Actively participate in staff meetings, supervision and continuing education.
18. Performs other related duties as required.

Qualifications:

- Diploma in Child and Youth Care / Community Social Service or related field.
- One year of direct work experience.
- Three years combination of skill, education and evaluated work experience will be considered.

Abilities:

- Knowledge of Attachment Theory
- Knowledge of or willingness to work with clients through a Trauma Informed Practice Model.
- Ability to maintain professional boundaries with client(s).
- Ability to establish and maintain rapport with client(s).
- Ability to demonstrate and assist client(s) with the daily activities of life.
- Ability to deal effectively with conflict situations, manage aggressive behaviour and use non-violent crisis intervention.

All Child and Youth Worker's must possess:

- A valid BC Driver's License with Drivers Abstract.
- Reliable vehicle with appropriate insurance.
- Medical clearance.
- Successfully completed Criminal Record Review.
- Good written and verbal communication skills.
- Demonstrated ability to teach skills and work effectively with others.
- Knowledge of theory, principles and practices in the field.
- Good time management skills.
- Knowledge of community resources.
- Effective interpersonal communication skills.

