



ST. LEONARD'S YOUTH AND FAMILY SERVICES

INTERNAL / EXTERNAL JOB POSTING

You are a champion for the rights of youth in care, a clear communicator, a strong practitioner and team leader and value programs that promote cultural competency.

Job Title: Case Manager

Program(s): Specialized Homes and Support Services (SHSS)

Competitive salary and benefits

Fulltime: 35 hours per week

Brief Job Summary:

The Case Manager will be client focused and support the care plans of the residents living in the Specialized Homes. The Case Manager will work with the care teams to provide plans for a healthy transition into longer-term homes.

The Case Manager is required:

- To be familiar with and adhere to the procedures and policies of the agency.
- To deliver the program services in accordance with government standards, acts, regulations and licensing requirements.
- To uphold professional ethics and advance agency strategies pertaining to cultural competence and human rights.
- To advance the agency vision, mission and strategic plan.

Key Duties and Responsibilities:

1. Support our clients to achieve their stated goals. Deliver face-to-face services including behavioral regulation, basic assessment, client orientation, brief counselling, resource assessment and referral using trauma informed practice.
2. Ensure that all CARF and Risk Management standards are applied.
3. Provide case management leadership and guidance to staff such as case conferencing as well as case planning (Care Circle.)
4. Act as a liaison with the community partners, promoting and encouraging community understanding.
5. Maintain open communication with families, people we serve and other professionals.
6. Participate in agency and program specific quality improvement initiatives.
7. Express a willingness to learn more about, and show respect for, the clients' worldview, belief systems and means of problem solving in order to collaboratively develop and sustain culturally sensitive and agile interventions.
8. Maintain an up to date knowledge of community resources and programs in order to advocate for appropriate referrals for clients, to meet their needs. Support staff with service plans, risk assessments, client goals and objectives with utilizing a complex care approach.
9. Work in collaboration with our clients, the MCFD and others to establish goals that are relevant, clear and attainable as well as client focused.



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10. Participate in Integrated Case Management as needed, including transition, risk assessment and discharge planning.
11. Maintain client and service records in accordance with MCFD requirements, CARF standards and agency policy.
12. Support our client's right to self-advocacy.
13. Performs other related duties as required. This is a new position that will require some flexibility to perform other duties.

Qualifications:

A degree in social work with experience supporting youth in care or 3 to 5 years equivalent work experience. Must have a working knowledge of community-based programs, have knowledge of the trauma informed practice, and understand provincial/community supports and services.

This position requires a strong ability to complete administrative duties such as reporting and completion of required documentation. This position could require some supervision and guidance of staff.

Skills:

- Good oral, written and interpersonal communications skills.
- Demonstrated leadership skills.
- Thorough knowledge of program issues.
- Interviewing and assessment skills.
- Knowledge of Decolonizing practices.
- Successfully completed Criminal Record Review and MCFD Hub clearance.
- First Aid Certification.
- Valid Class 5 Driver's License and Abstract.
- Familiarity with use of computers, software and other electronic devices.

Additional Information:

This position is required to work in a dynamic environment often dealing with youth who display challenging behaviors. The ability to function independently and to work under pressure. The new position is flexible and may require a variety of shifts.

Vaccine Mandate Policy:

STLEO requires that all employees and volunteers be fully vaccinated for COVID-19.

Resumes to: Pat Rogers, Director of Specialized Homes and Support Services
Email to: pat@stleo.ca

Only Candidates selected for Interview will be notified.

Posting Closes: July 4, 2022
Preferred Start Date: August 1, 2022

St. Leonard's Youth & Family Services is an equal opportunity employer and committed to multiculturalism and diversity.