



ST. LEONARD'S YOUTH AND FAMILY SERVICES

JOB DESCRIPTION

Job Title: Child & Youth Care Worker

Job Classification: Childcare worker

Job Type: Casual Hourly position

Rate of Pay, Salary: \$25.08 per hour, plus 6% in lieu of benefits and paid vacation.

Program: Specialized Homes and Support Services Program – Surrey, Delta, Burnaby, Coquitlam, Maple Ridge (BC)

Immediate Supervisor: Program Coordinator

Brief Job Summary:

CYW provides child, youth and family services to identified MCFD clients. Services provided include assistance to therapy, treatment, rehabilitation, crisis intervention, assessment, behavior management and life skills, either on a one-to-one basis or in a group environment within a specialized home setting.

The CYW works within a team environment.

This is a casual on call position. The position will generally require casual shift work; days, evenings and awake overnights. You **must** have the availability to work overnights and weekends and be flexible on program locations. There are several positions available:

- **Beach, Delta, and Newton Houses** - Emergency Placement Homes for youth under 19 years old: The position will work with client(s) in emergency placements that are homelike settings in Burnaby/Surrey/North Delta, BC. The ratio is 2 clients: 1 staff. Services provided include crisis intervention, assessment, behavior management and life skills. The CYW works as part of a larger team of Youth Workers in a Complex Care/ Harm Reduction Model of Practice.

- **Willow House** - Youth Specific Specialized Long-Term Home for youth under 19 years old: The position will work with male clients in homelike settings in Surrey, BC. The ratio is 1 client: 1 staff or 2 clients: 1 staff. Services provided include crisis intervention, assessment, behavior management and life skills, on a one-to-one basis. The CYW works as part of a larger team of Youth Workers in a Complex Care Model of Practice.

- **Juniper House** – Long Term Placement – The position will work with clients in a long term placement in Coquitlam, BC. The ratio is 3 clients: 2 staff. Services provided include crisis intervention, assessment, behavior management and life skills. The CYW works as part of a larger team of Youth Workers in a Complex Care/ Harm Reduction Model of Practice.

- **Maple and Aspen/Jr. Houses** - Youth Specific Specialized Long-Term Home for youth under 19 years old: The position will work with clients in homelike settings in North Delta and Surrey, BC. The ratio is 2 clients: 1 staff with additional support hours. Services provided include crisis intervention, assessment, behavior management and life skills, harm reduction. The CYW works as part of a larger team of Youth Workers in a Complex Care/ Harm Reduction Model of Practice.

- **Cedar House** - Emergency Placement Homes for youth under 19 years old: The position will work with client(s) in emergency placements that are homelike settings in Surrey BC. The ratio is 2 clients: 1 staff. Services provided include crisis intervention, assessment, behavior management and life skills. The CYW works as part of a larger team of Youth Workers in a Complex Care/ Harm Reduction Model of Practice.

• **Lilac, Huckleberry and Sunflower Houses** – 13 and Under Trauma Informed Care Homes: The position for Lilac and Huckleberry Houses will work with a child in a Specialized Long-term Placement in a homelike setting in Surrey, BC. The ratio is 1 client: 1 staff with additional Outreach staff to support the home as needed. The position for Sunflower House will work with children in an emergency placement in a homelike setting. The ratio is 2 clients: 1 staff with additional Outreach staff to support the home as needed. THE CYW works as part of a larger team of Youth Workers in a Complex Care Model of Practice.

• **Esau House** - Emergency Placement/ Long Term Placement: The position will work with clients in an emergency / long term placement in Burnaby BC. The ratio is 4 clients: 2 staff. Services provided include crisis intervention, assessment, behavior management and life skills. The CYW works as part of a larger team of Youth Workers in a Complex Care/ Harm Reduction Model of Practice.

• **Rowan House** – Long term Placement: The position will work with clients in an emergency placement in Burnaby BC. The ratio is 2 clients: 1 staff. Services provided include crisis intervention, assessment, behavior management and life skills. The CYW works as part of a larger team of Youth Workers in a Complex Care/ Harm Reduction Model of Practice.

• **Esau Jr. House** – Long Term Placement – The position will work with the client in a long term placement in Burnaby, BC. The ratio is 1 client: 1 staff. Services provided include crisis intervention, assessment, behavior management and life skills. The CYW works as part of a larger team of Youth Workers in a Complex Care/ Harm Reduction Model of Practice.

• **Southside House** - Long Term Home - female staff only – the ratio is 4 youth: 1 staff with an additional staff for 28 hours per week. Services provided include crisis intervention, assessment, behavior management and life skills, harm reduction. The CYW works as part of a larger team of Youth Workers in a Complex Care/ Harm Reduction Model of Practice.

• **Youth Emergency Shelter** – Emergency Placement – The position will work with clients in an emergency placement in Maple Ridge, BC. The ratio is 3 clients: 2 staff. This is a 24/7 overnight accommodation service for youth aged 15 to 18. The CYW works as part of a larger team of Youth Workers in a Complex Care/ Harm Reduction Model of Practice.

The Child and Youth Care Worker is required:

- To be familiar with and adhere to the Procedures and Policies of the agency.
- To be familiar with and adhere to the practices and procedures of the program.
- To deliver the program services to clients in accordance with government standards, acts, regulations and licensing requirements.
- To set an example for others through personal behavior which is respectful of others and which models' professional family and child service practices.
- To work towards a common vision and uphold the mission statement and philosophy of the agency.

Key Duties and Responsibilities:

1. Establish a safe, non-judgmental working relationship with the client(s) through a trauma-informed model of practice.
2. Provides input into the development of the client's Service Plan and follows specific tasks and assignments to support the plans. Active participation in case planning meetings and other meetings, as required.
3. Provides a stable, nurturing "home-like" environment.
4. Manages household, including food purchase and preparation in accordance with Canada Food Guide.
5. Is responsible for the maintenance, cleanliness, safety, repair of the residence.

6. Monitors client's progress and well-being and assists in the evaluation of the effectiveness of program plans. Provides detailed progress reports to MCFD.
7. Recognizes potential crisis situation, analyzes such situations accurately, develops strategies to deal with such situations and informs the supervisor when incidents arise.
8. Ensures that Agency Health and Safety Protocols are followed and the safety needs of the client are met.
9. Provides emotional support and feedback to clients (and their families and friends where appropriate). Assists in attending appointments and provides transportation when necessary.
10. Utilizes opportunities for positive family contacts, involvement of family members as appropriate and facilitates family connectedness.
11. Provides life skills and behavior management skills to client(s). Facilitates physical, recreational, social and educational activities. Provides client with a positive role model.
12. Maintains necessary client and program reports and statistics. Ensures that all required documentation is accurate, complete and legible.
13. Provides regular updates to The Ministry of Children and Family Development Social Workers and Resource Team.
14. Maintains liaison with other agencies, professional, government staff and the community.
15. Advocates on behalf of children, youth and families.
16. Takes responsibility for the correct use and maintenance of agency facilities and equipment.
17. Actively participate in staff meetings, supervision and continuing education.
18. Performs other related duties as required.

Qualifications:

- Diploma in Child and Youth Care / Community Social Service or related field.
- One or more years of direct work experience.
- Two years' combination of skill, education, and evaluated work experience will be considered.

Abilities:

- Knowledge of Attachment Theory.
- Knowledge of or willingness to work with clients through a Trauma Informed Practice Model.
- Ability to maintain professional boundaries with client(s).
- Ability to establish and maintain rapport with client(s).
- Ability to demonstrate and assist client(s) with the daily activities of life.
- Ability to deal effectively with conflict situations, manage aggressive behaviors and use non-violent crisis intervention.

All Child and Youth Worker's must possess:

- A valid BC Class 5 Driver's License with Drivers Abstract.
- Reliable vehicle with appropriate insurance (Minimum 2 million liability with use for business) for some homes.
- Good written and verbal communication skills.
- Demonstrated ability to teach skills and work effectively with others.
- Knowledge of theory, principles and practices in the field.
- Good time management skills.
- Knowledge of community resources.
- Effective interpersonal communication skills.
- Familiarity with use of computers and other electronic devices.

- Willing to complete Criminal Record Review of Ministry of Public Safety.
- Willing to complete Disclosure of Criminal Record Information Form.
- Willing to complete Prior Contact Check Form with MCFD.
- Willing to complete Medical Examination Record.
- Willing to provide confirmation of diploma/certificate/degree, if applicable.
- Willing to work shifts, including overnights, evenings, weekends and holidays.
- Be fully vaccinated.

Additional qualifications include First Aid Certification, Non-Violent Crisis Intervention Training.

Additional Information:

The CYW is often required to work in a stressful environment dealing with clients in crisis. The ability to work independently and frequently under pressure is an ongoing expectation of this position. Direct delivery of program activities that require a moderate level of physical fitness, to carry out the duties effectively. This position often includes working weekends, evenings and holidays. *In emergencies, staff would be required to work at other locations other than their home programs, when necessary, at the discretion of the Program Coordinator, Manager or Director.*

St. Leonard's Youth & Family Services is an equal opportunity employer and committed to multiculturalism and diversity.